



## UNIVERSITY OF SOUTH ALABAMA

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### *Helpful Tips and Fraud Reporting*

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#### Helpful Tips

- Remember to attach all required documentation to your Procurement report. [Click here for required documentation.](#)
- The University of South Alabama is Sales Tax Exempt in the State of Alabama. [Click here for more information.](#)

#### PCard Fraud reporting

- To report fraudulent charges or if your card has been lost/stolen please contact Hancock Whitney Bank at **(800) 448-8812** immediately.

#### Procurement Card and Travel Services

<https://www.southalabama.edu/departments/financialaffairs/travelandprocurement/>  
650 Clinic Drive, Suite 1400  
Mobile, Alabama 36688  
251.460.6242